



Specialized Purchasing Consultants Inc.
Serving Maine, New Hampshire & Vermont since 1988

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RE: SPC Simplified Billing

Dear Client:

We recognize how much the COVID-19 virus has affected the way we operate. It is especially noticeable in equipment usage. You will likely notice a significant credit owed to you in your Reconciliation invoice because of the drop in usage due to schools closing in March. This credit will be applied to your July Pre-Bill to help with that expense, as I am sure your budgets have also been impacted by this pandemic.

Your July Pre-Bill will also be handled differently this year. Rather than basing your July and January pre-billing on this year's usage, we will be billing based on the 2018-19 usage, which is what we used for this fiscal year's pre-billing. We hope this will help keep your budgets in balance and ensure no huge overages due in June 2021.

Feel free to share your thoughts on the Simplified Billing process, or any of our other free services, with us at any time.

Regards,

Skip Tilton