

Contact Page Notes and To Do's

Contact Table for Reference

Name	Type	Length	Decimals	Not null	Key	Comment
ID	int	11	0	<input checked="" type="checkbox"/>	1	PK
building_name	varchar	50	0	<input type="checkbox"/>		No longer needed was used in Outlook.
building_id	int	6	0	<input type="checkbox"/>		FK id from Building Table
ClientID	varchar	25	0	<input type="checkbox"/>		Extra field - Not being used as of 01-29-2015
Last Name	varchar	50	0	<input type="checkbox"/>		
First Name	varchar	50	0	<input type="checkbox"/>		
con_address	varchar	45	0	<input type="checkbox"/>		Contacts address.
con_pobox	varchar	50	0	<input type="checkbox"/>		
con_state	varchar	2	0	<input type="checkbox"/>		
con_city	varchar	45	0	<input type="checkbox"/>		
con_zip	varchar	11	0	<input type="checkbox"/>		
E-mail Address	varchar	150	0	<input type="checkbox"/>		Contacts email address.
Job Title	varchar	50	0	<input type="checkbox"/>		Contact's real job title.
decision_maker	varchar	3	0	<input type="checkbox"/>		Yes if contact is the final decided for contracts etc.
Business Phone	varchar	20	0	<input type="checkbox"/>		
fax	varchar	15	0	<input type="checkbox"/>		
Mobile Phone	varchar	20	0	<input type="checkbox"/>		
Extension	varchar	10	0	<input type="checkbox"/>		
Notes	text	0	0	<input type="checkbox"/>		
org_id_contact	int	11	0	<input type="checkbox"/>		FK link to Organization table.
company	varchar	100	0	<input type="checkbox"/>		Outlook field no longer needed.
org_user	varchar	45	0	<input type="checkbox"/>		Reserved for StarDoc users.
cdts	timestamp	0	0	<input checked="" type="checkbox"/>		contact record date time created.
StarDoc_User_id	int	11	0	<input type="checkbox"/>		If contact is a StarDoc User.
it_email_cont	tinyint	3	0	<input type="checkbox"/>		IT Manager to contact Yes or No
spc_created	tinyint	1	0	<input type="checkbox"/>		Accounts Payable person to contact

Organization Name

The screenshot shows the SPC Specialized Purchasing Consultants web application. At the top, there is a navigation bar with links like Home, FYER, Post Install, Vendor Bid, Contacts, Reports, Machines, Utilities, SPC Websites, and Logout. The main content area is divided into several sections. The top section is a contact form with fields for Contact ID (4198), Org Name (dropdown), Street (30 Bumptown Rd), City (South Paris), Email (bobdutil@gmail.com), Contact Type (SPC Buildings), PO Box / Suite (South Paris), State (Ma), and Zip (04281). Below this is a section for personal details with fields for First Name (Bob), Last Name (Dutil), Job Title, Decision Maker (Yes), Extension (304), Fax (2075551214), StarDoc User (id), and Mobile Phone (2077438197). A Notes section contains the text "There are no notes for this contact" and a "Contacts List" button. A red text box with the text "After selecting contact the Org Name should be visible." is overlaid on the Notes section. Below the form is a "Contacts Grid" table with columns: First Name, Last Name, PO Box, Address, City, State, Zip, Job Title, Decision, Building Name, Company, Email, and Business Phone. The grid contains two rows: Robert Dutil and Bob Dutil. A red arrow points from the Org Name dropdown in the contact form to the "Specialized Purch" entry in the Company column of the Bob Dutil row. Three green checkmarks with numbers 1, 2, and 3 are placed on the grid: 1 is on the Last Name column, 2 is on the Company column, and 3 is on the Org Name dropdown in the contact form.

First Name	Last Name	PO Box	Address	City	State	Zip	Job Title	Decision	Building Name	Company	Email	Business Phone
	dutil											
Robert	Dutil						IT Mgr	no	All Building ~ 76'	Specialized Purch	bobdutil@gmail.com	(207) 123-4567
Bob	Dutil	South Paris	30 Bumptown Rd	South Paris	Ma	04281	Yes	none		Specialized Purch	bobdutil@gmail.c	2077438197

Job Title Field

Street	30 Bumptown Rd	PO Box / Suite	South Paris
City	South Paris	State	Ma
Email	bobdutil@gmail.com		

First Name	Bob	Last Name	Dutil	StarDoc
Job Title	<ul style="list-style-type: none"> Authorized Signature Contact Business Manager Principal Superintendent 	Decision Maker	Yes	Mobile P
Bus Phone		Extension	304	
Email Contact		Fax	2075551214	

Notes: There are no notes for this contact

[Contacts List](#)
[Update Record](#)

**Change from Drop Down field to a Text Box field.
User will type in the job title**

Contacts Grid

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First Name	Last Name	PO Box	Address	City	State	Zip	Job Title	Decisor	Building Name
	dutil								
Robert	Dutil						IT Mgr	no	All Building ~ 76
Bob	Dutil	South Paris	30 Bumptown Rd	South Paris	Ma	04281		Yes	none

Email Contact Field

Home FYER Post Install Vendor Bid Contacts Reports Machines Utilities SPC Websites Logout

Contact ID: 4198
Org Name: Specialized Purchasing Consultants
Street: 30 Bumptown Rd
City: South Paris
Email: bobdutil@gmail.com

Contact Type:
SPC Buildings:
PO Box / Suite: South Paris
State: Ma

First Name: Bob
Job Title:
Bus Phone: 2077438197
Email Contact:

Last Name: Dutil
Decision Maker: Yes
Extension: 304
Fax: 2075551214

Notes: There are no notes for this contact

Email Contact field should be a question. Is this contact the person to receive email updates? Enter "Yes". Should be a drop down field with a "Yes" selection.

Contacts Grid

First Name	Last Name	PO Box	Address	City	State	Zip	Job
	dutil						
bert	Dutil						I
b	Dutil	South Paris	30 Bumptown Rd	South Paris	Ma	04281	

Contact Type Field

Specialized Purchasing Consultants

Home FYER Post Install Vendor Bid Contacts Reports Machines Utilities SPC Websites Logout

Contact ID: 4198
 Org Name: Specialized Purchasing Consultants
 Street: 30 Bumpdown Rd
 City: South Paris
 Email: bobdutil@gmail.com

Contact Type:
 SPC Buildings:
 PO Box / Suite: South Paris
 State: Ma
 Zip: 04281

First Name: Bob
 Job Title:
 Bus Phone: 2077438197
 Extension: 304

StarDoc User: 0
 Mobile Phone: 2077438197

Contact Type field should be a Drop Down like this example.

Phone Numbers Masked

Specialized Purchasing Consultants

Home FYER Post Install Vendor Bid Contacts Reports Machines Utilities SPC Websites Logout

Contact ID: 4198
 Org Name: Specialized Purchasing Consultants
 Street: 30 Bumpdown Rd
 City: South Paris
 Email: bobdutil@gmail.com

Contact Type:
 SPC Buildings:
 PO Box / Suite: South Paris
 State: Ma
 Zip: 04281

First Name: Bob
 Job Title:
 Bus Phone: 2077438197
 Email Contact:

Last Name: Dutil
 Decision Maker: Yes
 Extension: 304
 Fax: 2075551214

StarDoc User: 0
 Mobile Phone: 2077438197

Notes: There are no notes for this contact.

Phone numbers should be masked. 207-555-5555

Contacts List
 Update Record

Hide Columns

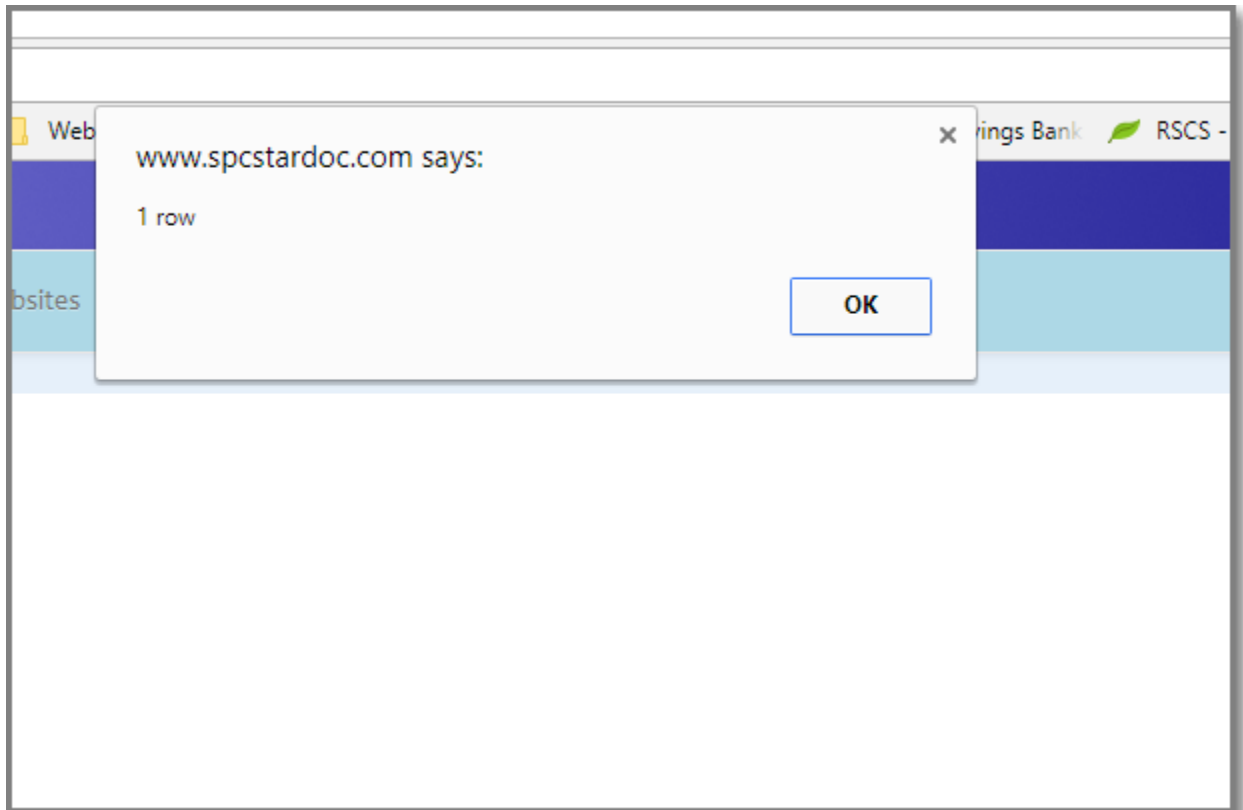
Contacts Grid

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First Name	Last Name	PO Box	Address	City	State	Zip	Job Title	Decision	Building Name	Company	Email	Business Phone	BusExt	Email Cont	Mobile Phone	Notes	Actions
Robert	Dutil		30 Bumpdown Rd	South Paris	Ma	04281	IT Mgr	no	All Buildings ~ 76'	Demo Client	bd@gmail.com	(207) 123-4567		1			
Bob	Dutil		30 Bumpdown Rd	South Paris	Ma	04281		Yes	none	Specialized Purch	bobdutil@gmail.c	2077438197	304		2077438197	There are	

Can we show less columns? Hide: POBox, Address, Zip, Building Name, Email Contact?

Removing Alerts



Contact Positions

The screenshot shows a web application interface for 'Contact Positions'. At the top, there is a user profile section with 'StarDOC User' and a 'Mobile Phone' field. Below this is a form with three columns: 'Contact Type', 'Building', and 'Work Location'. The 'Contact Type' field contains 'Contact type one', 'Building' contains 'Building 2446', and 'Work Location' contains 'Where do I work?'. A callout box asks 'Is this the contacts work location? "Yes"'. Another callout box points to the 'Contact Type' field, stating 'A Drop Down Field pulling from the "Job_Titles_tbl" table.' An inset window titled 'All Access Objects' shows a list of tables, with 'Job_Titles_tbl' highlighted. Below the main form is a table with columns 'Decisionor', 'Building', 'Phone', 'Notes', and 'Actions'. The table contains several rows of data, including 'Specialized Purch' and 'a Webster@spcco'.

StarDOC User
Mobile Phone

Is this the contacts work location?
"Yes"

Contacts List

Contact Type	Building	Work Location
Contact type one	Building 2446	Where do I work?

Add New Record

A Drop Down Field pulling from the "Job_Titles_tbl" table.

All Access Objects

jt_id	jt_name
1	Business Manager
2	Superintendent
3	Authorized Signature Contact
4	Principal
21	Building Contact
22	Meter
23	IT

Decisionor	Building	Phone	Notes	Actions		
Yes						
Yes		0-2442				
		5-3014	There are			
no	Specialized Purch	a Webster@spcco	2075551212	304	(603) 915-3014	

This screenshot shows the same 'Contact Positions' form as above. A callout box points to the 'Building' field, which contains 'Building 2446', stating 'Building names pulled from the Building table.'

Contacts List

Contact Type	Building	Work Location
Contact type one	Building 2446	Where do I work?

Add New Record

Building names pulled from the Building table.

Format Page Design

What design template do the users like?